

Project Management Smart delivery. Smooth implementation.













Project Management



What This Is

Implementing a new software solution can be transformative for your firm – streamlining workflows, improving visibility, and driving better client outcomes. But getting from purchase to go-live isn't simple. Legal tech implementations are complex, time-consuming, and often overwhelming for teams who are already juggling busy workloads.

That's where I come in.

With decades of experience in legal tech and a PRINCE2 certification in project management, I provide the hands-on leadership and structured support needed to deliver your project efficiently – without burdening your internal team. I act as the bridge between your firm and the vendor, keeping everything aligned, moving, and focused on success.

Whether you're rolling out a new practice management system, implementing document automation, or upgrading your reporting tools, I make the process manageable and effective.

What I Deliver

This isn't just timeline tracking or task management – it's an end-to-end delivery service designed to keep your implementation focused, efficient, and on course.

I work closely with both your internal team and the software vendor to coordinate efforts, manage expectations, and keep the project aligned with your firm's broader goals. From early planning through to post-go-live review, I bring structure to the process, anticipate and address roadblocks, and make sure nothing falls through the cracks.

The result is a smoother rollout, a more confident team, and a legal tech solution that's implemented the right way – with the right level of support and the least disruption possible.

• **Project Oversight:** I manage the project end to end – building out plans, setting milestones, tracking progress, and coordinating delivery. My oversight ensures the work stays on schedule and on budget, with risks identified and addressed early.

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- Vendor Coordination: I serve as the main point of contact between your firm and the vendor's implementation team. I ensure expectations are clear, communication flows, and nothing gets lost in translation between tech experts and end users.
- Internal Team Support: Your lawyers and staff can't step away from their day jobs to manage a project full-time. I take the pressure off by managing logistics, facilitating decisions, and keeping the process moving without overwhelming your internal team.
- Goal Alignment: Successful implementation starts with clear goals. I work closely with your firm to ensure the solution is rolled out in a way that aligns with your operational priorities, client service standards, and business strategy.
- Change Management: I support your team through the transition anticipating resistance, building engagement, and helping users adapt to new tools and processes.
- **Go-Live and Beyond:** I remain involved through go-live, stabilisation, and post-implementation review ensuring a smooth transition and helping your firm capitalise on the investment.

Why Me

Software implementation projects succeed or fail based on leadership, communication, and a deep understanding of how the firm actually operates. It's not enough to follow a checklist – you need someone who knows how to guide a law firm through change, build trust across teams, and keep momentum through inevitable bumps in the road.

That's what I offer. With decades of hands-on legal tech experience and formal project management credentials, I bring a calm, pragmatic approach to delivery – grounded in real-world legal operations, and focused on outcomes, not just process.

- Legal Industry Expertise: With nearly 30 years in legal tech, I understand the systems, pressures, and workflows unique to law firms and how to work with fee earners, support staff, and vendors alike.
- PRINCE2 Certified Project Manager: I follow proven project management frameworks adapted to suit the specific needs and pace of your firm.
- Independent, Vendor-Neutral Advice: I don't work for the software provider. My only goal is to ensure your firm gets the outcome you paid for.





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- Flexible Resource Support: I provide the dedicated focus your project needs allowing your internal team to stay engaged without being consumed.
- Strategic and Practical: I focus on delivering results you can measure not just managing activity. Every step is grounded in real-world execution and legal sector best practice.

Let's Talk

If you're preparing to implement a new legal tech solution, let's make sure it gets done right – without chaos, confusion, or unnecessary delays.

This service provides the leadership, structure, and support your firm needs to deliver a smooth, confident rollout.

Get in touch to start the conversation.

Book a FREE 30-Minute Discovery Consultation HERE

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